



## 2018 South Island Figure Skating Championships Notices for Clubs, Competitors and Coaches

### Music

All competitors should have submitted their music in mp3 format already. Any competitors that have not done this yet should e-mail the file to [SISSA.Championships@gmail.com](mailto:SISSA.Championships@gmail.com) as soon as possible.

All competitors must have a back up CD with them at the competition. This will not be collected but the competitor's coach must know where it is in the event there is an issue with the mp3 file.

### PPC

All competitors should have already provided or checked and updated their PPC (Planned Program Content).

Any competitors in the KiwiSkate grade that have not done this yet should e-mail a scanned copy of their PPC to [SISSA.Championships@gmail.com](mailto:SISSA.Championships@gmail.com)

Any other competitors that have not done this yet should check and, if necessary, update their PPC in the Member's Area of the NZIFSA website (<http://www.nzifsa.org.nz/members/>).

### Volunteers

Many hands make light work when running a competition. We are looking for people to help with First Aid, announcing, running the music, registration and sales tables, ice marshalls, time keeping, runners for officials, food for officials, lifting and carrying including the dais & mat for presentations.

Clubs are asked to provide at least 2 volunteers and competitors are asked to consider helping out once they have competed.

In the meantime, if you are able to help, please send an e-mail [SISSA.Championships@gmail.com](mailto:SISSA.Championships@gmail.com) outlining what activities and times you are able to help out with.

### Schedule

The schedule has been sent out along with this notice and has been posted on the NZIFSA website (<http://www.nzifsa.org.nz/competitions/>). We hope that there won't be too many changes, if you see any potential conflicts please let us know ASAP.

We will endeavour to notify you of any changes to the schedule, but ask that you check the NZIFSA website for any updates also.



**Draws**

The draws will be done using the IJS computer system.

Clubs will be advised once this has been done and the starting orders will be posted on the NZIFSA website (<http://www.nzifsa.org.nz/competitions/>) as soon as they are available.

**Registration**

All competitors must register at the registration desk just inside the entrance doors.

The registration desk will open at Noon on Friday 17 August 2018 and remain open during all practice and competition sessions.

**T Shirts**

T shirts that have been pre-ordered and paid for can be collected from the sales table.

**Photography**

Flashes must not be used during the competition.

**Video**

No official video recording of the event will be taken.

Competitors may be videoed using any type of device but the person taking the video must have a permit and video in the area set aside in the stands.

The permit application form is attached, can be found in the competition information on the NZIFSA website and will be available at the registration desk during the competition.

Flashes on tablets, phones or camera's must be switched off so competitors and officials are not distracted.

**Gifts**

Gifts for competitors, such as flowers and sweets, must not be thrown on the ice.

There will be young skaters who will collect any gifts in a basket and pass them on to the skater.



**AGM**

The AGM will be held at 6.30pm Saturday 18 August 2018 at the Queenstown Bowling Club, Queenstown Gardens, 19 Park St, Queenstown.

At least one delegate from each club must attend.

Proxy voting forms must be received no later than Thursday 16 August 2018. Please e-mail proxy voting forms and apologies to the secretary ([SIISSA.Championships@gmail.com](mailto:SIISSA.Championships@gmail.com)).

**Other**

Once the official practice for a competitor's event begins, the competitor can only skate on official practice sessions, and must not skate in a public session until after they have competed. Any competitors that skate in a public session after they have competed must pay the public session rate.

Out of respect for competitors, and to reduce the risk of injury to competitors and spectators, please stand back from the boards to watch, photograph or video competitors.